

FILLING IN THIS QUESTIONNAIRE COULD BE THE BEST THING YOU EVER DO FOR YOUR GROUP!

<i>Is producing a regular financial report for your Management Committee an easy process?</i>	YES/NO
<i>If a potential funder asked you to justify some figures in your budget, could you do so convincingly?</i>	YES/NO
<i>If the Inland Revenue came to do an audit of your group's tax records, could you be sure they would find nothing wrong?</i>	YES/NO
<i>If a funder asked to see your financial policies and procedures, could you be sure they would be happy with what you gave them?</i>	YES/NO
<i>Are you sure you could never miss a deadline to send returns to the Charity Commission, Companies House, Inland Revenue or funders?</i>	YES/NO
<i>If somebody asked you to prove your YES answers, could you?</i>	YES/NO

If you answered NO to any of these questions, don't feel embarrassed (many groups would answer the same way) but do something about it. If you answered YES to all the questions, are you really sure your confidence is justified?

Either way you would benefit from a Financial Health Check from your Community Accountant.

- ✓ It's a confidential and free service
- ✓ You get an in-depth review of all your financial systems
- ✓ At the end you get a report detailing your strengths and weaknesses
- ✓ Ongoing support is available to make any suggested improvements

And most important, you get to find out if anything's wrong before your funders or the authorities tell you!

Please contact me with more information about the Financial Health Check

Name _____
Group _____
Address _____

Telephone _____ E-mail _____

Return Slip to Deepak Idnani, Community Accountant, LVAC, 95 Acre Lane, London, SW4 5TU Telephone: 020 7737 9474 E-Mail: ComAccountant@lambethvac.org.uk